# GRANTS

Or SHOW ME THE MONEY What do you do when you don't have enough money to do what you want to do?

How flexible are you?

How much time are you willing to take on a chance? The word "grant" currently is tossed into more conversations than "online" and "reality TV" combined.

Grants are hot

It is expected that in many organizations you will develop and write proposals for grant funding.

Never guarantee to a board or administrator or your membership that you will receive grants.

Say you will try.

A grant is money that allows specific things which meet specific guidelines that are spelled out in detail.

You must respond clearly and fully

### Is a grant what you need?

- Identify a problem needing to be solved
- Determine what is needed
- How much will it cost?
- What do you have to do to get desired results?
- Don't write a grant for grant's sake
- Refer to your plan

#### **Grant Overview**

- Money given—max and minimum
- Questions to be addressed
- Submission deadline

Then read it again and again!

#### Follow the Directions

- Follow items in order
- Page limit
- Font size
- Don't ask for something they won't fund
- You have to follow what you propose

### Developing a Proposal

- On Cover sheet
- Legal Name of agency
- ◆ Title
- \$ Amount Requested
- Name of Director/Project Director
- Other information requested
- Narrative
- Budget
- Supporting Documents

#### ALWAYS

## WRITE IN 3RD PERSON!

#### Statement of Need

- Identify what you need for the project
- What is not being offered by other agencies
- Use Data when you can

### Components

- Community/Agency Description
- Project Description
- Target Audience
- Implementation Plan/Timeline
- Management Plan
- Communication/Marketing Plan
- Outcomes/Evaluation
- Project Sustainability
- Closing Statement
- Budget
- Other documentation/letters of support